

Subjects and papers for examination for the IAS officers:

The following are the subjects and papers for the examination and tests and standard thereof:-

Sl. No.	Subjects	Full Marks	Pass Marks	Time
1.	Law Paper-I Land Laws and General Laws (without books)	100	50	3 hrs.
2.	Law Paper-II Land Laws and General Laws (with books)	100	50	3 hrs.
3.	Accounts Paper-I (without books)	50	25	2 hrs.
4.	Accounts Paper-II (with books)	100	50	3 hrs.
5.	Bengali Part-I (written)	60	30	2 hrs.
	Bengali Part-II (oral)	40	20	-----

Schedule 1A (for IAS Officers)

Law Paper-I Land Laws of West Bengal and General Laws (without books)

Group A (Land Laws)

Sl no	Act	Short Title
1	West Bengal Act 1 of 1954	The West Bengal Estates Acquisition Act, 1953
2	West Bengal Act X of 1956	The West Bengal Land Reforms Act, 1955

Group B (General Laws)

Sl no	Act	Short Title
1	45 of 1860	The Indian Penal Code 1860
2	2 of 1974	The Code of Criminal Procedure, 1973
3	1 of 1872	The Indian Evidence Act, 1872

Schedule 1B
(for IAS Officers)
Law Paper-II- Land Laws of and General Laws
(with books)

Group A (Land Laws)

Sl no	Act	Short Title
1	West Bengal Act XIII of 1962	The West Bengal Public Land (Eviction of Unauthorized Occupants) Act 1962
2	33 of 1976	The Urban Land (Ceiling & Regulation) Act, 1976.
3	West Bengal Act XV of 1969	The West Bengal Acquisition and Settlement of Homestead Land Act, 1969
4	1 of 1894	The Land Acquisition Act, 1894
5	Bengal Act IX of 1880	The Cess Act, 1880
6	West Bengal Act XXVII of 1993	The West Bengal Government Land (Regulation of Transfer) Act, 1993.

Group B(General Laws)

Sl no	Act	Short Title
1	5 of 1908	The Code of Civil Procedure 1908 (Preliminary Parts I,IV, XI, Orders IX, XXVII,XXVIA, XXXVIII, XXXIX and XL.
2	Bengal Act III of 1913	The Bengal Public Demands Recovery Act 1913
3	West Bengal Act XXII of 1993	The West Bengal Municipal Act 1993
4	West Bengal Act XLV of 1983	The West Bengal Co-operative Societies Act 1983
5	West Bengal Act XLI of 1973	The West Bengal Panchayat Act 1973
6	2 of 1899	The Indian Stamp Act 1899
7	16 of 1908	The Registration Act 1908
8	29 of 1986	The Environmental Protection Act 1986
9	6 of 1974	The Water Prevention & Control of Pollution Act 1974
10	14 of 1981	Air Prevention & Control of Pollution Act 1981
11	1 of 1996	Persons with Disabilities (equal opportunities, protection of rights and full participation) Act,1995
12	44 of 1999	The National Trust for Welfare of Persons with Autism, Cerebral Palsy, Mental Retardation and Multiple Disabilities Act, 1999.
13	West Bengal Act XII of 1992	The West Bengal Commission for Women Act 1992
14	11 of 1948	The Minimum Wages Act 1948
15	37 of 1952	The Cinematograph Act 1952
16	56 of 2000	The Juvenile Justice (Care & Protection of Children) Act 2000
17	6 of 1908	The Explosive Substances Act 1908

18	54 of 1959	The Arms Act 1959
19	43 of 1950	The Representation of People Act 1950
20	43 of 1951	The Representation of People Act 1951
21	West Bengal Act XXVII of 1976	The West Bengal Scheduled Castes and Scheduled Tribes (Reservation of Vacancies in Service and Posts) Act 1976
22	10 of 1994	The Protection of Human Rights Act 1993
23	West Bengal Act XVI of 1996	The West Bengal Minorities Commission Act 1996
24	West Bengal Act IX of 2001	The West Bengal Heritage Commission Act 2001
25	61 of 1986	The Child Labour (Prohibition & Regulation) Act 1985

SCHEDULE VA
[Accounts, Paper I (without books)]

In terms of Notification No. 809-PAR(Trg)/HR/0/3T-70/97, dated 31st December, 1997 of Training Cell, Home(P&AR) Department, Government of West Bengal, there had been an Amendment in the Services (Training & Examination) Rules, West Bengal, published with the Finance Department Notification No.845-F dated the 19th March, 1953; the amended syllabus for Accounts Paper – I (without books) is as under :

Questions will be of a theoretical nature and will have reference to the matter dealt with in the following Chapters of "Introduction to Indian Government Accounts and Audit" issued under the Authority of the Comptroller and Auditor General of India- Latest Edition 1987:

Chapter 3 - Financial Administration in India
Chapter 4 - Currency and Resource Arrangements
Chapter 7 - Structure of Government Accounts
Chapter-11 - Treasury operation
Chapter 12 - Departmental Compilation of Accounts
Chapter 13 - Accounting in the Indian Audit and Accounts Department
Chapter 18 - Central Audit and Local Audit
Chapter 19 - Audit of Receipts
Chapter 20 - Audit of Expenditure
Chapter 21 - Audit of Contingency Funds and Public Accounts

SCHEDULE VB
[Accounts, Paper II (with books)]

1. West Bengal Financial Rules: —
Volume I -Chapters 2-4, 8, 10 (Rules 4—92; 287-403)
Volume II—Appendix II.
2. Treasury Rules, West Bengal and the Subsidiary Rules made there under-
Volume I—Part I; Sections IV, V, VII and IX.
Part II—Chapter II— Section I and II,
Chapter III-Section I
Chapter IV-Section I (Sub-sections I and II), II, III, IV, V (Sub-section I to V), VII, VIII, IX,
Chapter VI—Section III
Chapter VII—Section I, II and III
Chapter X—Section III
Chapter XI— The whole.
3. West Bengal Service Rules, Part I—Chapters I to III, V to VII, IX to XI and XV.
4. West Bengal Service Rules, Part II—Chapters I to IX and XIII.
5. Civil Service Regulations—Part IV, Part V—Chapter XXV and Part VI—Chapter XXXVIII.
6. The West Bengal Audit Manual—Volumes I and II.
7. Account Code, Volume I
8. Account Code, Volume II.
9. (a) Local Self Government Accounts Rules for Districts in West Bengal,
(b) Municipal Accounts Rules.

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PART I—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

GOVERNMENT OF WEST BENGAL
Department of Personnel & Administrative Reforms
Training Cell
State Secretariat, Nabanna, 7th Floor,
325, Sarat Chatterjee Road, Howrah-711 102

NOTIFICATION

No. 55 - PAR (Trg)/HR/O/3T -94/2014, dated, Howrah, 1st day of June, 2020.— In exercise of the power conferred by the proviso to article 309 of the Constitution of India, the Governor is pleased hereby to make, with immediate effect, the following amendments in the Services (Training and Examination) Rules, West Bengal, published with the Finance (Audit) Department notification No. 845 - F, dated the 19th March, 1953 as subsequently amended (hereinafter referred to as the said rules):—

Amendments

In the said Rules, —

- (1) for CHAPTER III and the entries relating thereto, *substitute* the following Chapter and the entries relating thereto:—

"CHAPTER III

Rules for the Departmental Examination in Bengali

1. The examination in Bengali shall be held in two parts, namely, Part - I written, and Part - II oral. Candidates passing in one part shall be exempted from further appearing at the same part.
2. Details regarding the two Parts of the examination are given below:—

Details of Subject	Time	Full Marks	Pass Marks
Part I - Written			
(a) Dictation from prescribed text books	10 minutes for dictation and 5 minutes for revision	15	7½

Details of Subject	Time	Full Marks	Pass Marks
Part I - Written			
(b) Translation from English into Bengali	1 hour 45 minutes	10	
(c) Translation from Bengali into English		10	
(d) Letter writing - (of an official type)		10	
(e) Comprehension		10	
(f) Construction of sentences		05	
		45	22½
Part II - Oral			
(a) Test for reading skill in Bengali		15	
(b) Group Discussion		15	
(c) Question-Answer session/ Conversation in Bengali		10	
		40	20

The following books are prescribed for the examination:—

- Short stories of Rabindranath Tagore [*Dena Paona*, *Chhuti*, *Jagneswarrer Jagnya*, *Sampatti Samarpan*].
- Poems— [*Birpurush*, *Bharat Tirtha* by Rabindranath Tagore and *Lichu Chor* by Kazi Nazrul Islam].
- Novels— [*Palli Samaj* by Sarat Chandra Chattopadhyay, *Chander Pahar* by Bibhuti Bhushan Bandyopadhyay].
- Drama— [*Lakshmaner Shaktishel* by Sukumar Ray].
- Non-fiction — [*Vidyasagar Charit (Swarachit)*].

Apart from Bengali newspapers, the following books and publications are recommended as help to the study of Bengali Language:—

- Terminology to be used in the Public Service by the Government of West Bengal.
(*Paribhasa Samkalan*: Prashasan by Paschimbanga Bangla Academy).
- Bangla Vyakaran by Jagadish Ghosh and Anil Ghosh (for Class VIII).

N. B.— The Public Service Commission, West Bengal, shall constitute a Board of three examiners to conduct the Part II examination in Bengali.";

- for CHAPTER IV and the entries relating thereto, *substitute* the following chapter and the entries relating thereto:—

"CHAPTER IV

Rules for the Departmental Examination in Hindi

- The examination in Hindi shall be held in two parts, namely, Part- I written and Part- II oral. Candidates passing in one part shall be exempted from further appearing at the same part.
- Details regarding the two Parts of the examination are given below:—

Details of Subject	Time	Full Marks	Pass Marks
Part I - Written			
(a) Dictation from prescribed text books	10 minutes for dictation and 5 minutes for revision	15	7½

Details of Subject	Time	Full Marks	Pass Marks
Part I - Written			
(b) Translation from English into Hindi	1 hour 45 mintues	10	
(c) Translation from Hindi into English		10	
(d) Letter writing - (of an official type)		10	
(e) Comprehension		10	
(f) Construction of sentences		05	
		45	22½
Part II - Oral			
(a) Test for reading skill in Hindi		15	
(b) Group Discussion		15	
(c) Question-Answer session/ Conversation in Hindi		10	
		40	20

The following books are prescribed for the examination:—

- Short Stories of Munshi Premchand – [*Kafan, Panch Parameswar, Do Bailon Ki Katha, Poush Ki Raat*].
- Poems – [*Madhusala* by Dr. Haribans Rai Bachchan].
- Non-fiction [*Atmakatha* by Rahul Sankritayan].
- Drama – [*Charandas Chor* by Habib Tanvir].

Apart from Hindi Newspapers, the following books and publications are recommended as help to the study of Hindi Language:—

- Candidates are advised to listen to the news broadcasts in Hindi by the All India Radio and the *Doordarshan*.
- Kritika* - Part I (NCERT).
- Any Hindi Grammar Book of Class VII and Class VIII.
- Sample Terminology - uploaded in the website of Public Service Commission, West Bengal.

N. B. – (i) The Public Service Commission, West Bengal shall constitute a board of three examiners to conduct the Part II examination in Hindi.

(ii) Rules for departmental examination in Hindi shall not be applicable to IAS officers."

By order of the Governor,

ARNABROY

Principal Secretary to the Government of West Bengal