## Administrative Training Institute Government of West Bengal Half Yearly Departmental Examination for WBCS(Exe) Officers June 2016

### Law Paper-I (Criminal Law & Law of Evidence) (Without Books)

#### Answers to be written in English only

Time Allowed-3 hours

Full Marks-100

Pass Marks-50

#### Group-A

(Answer any four)

1. Write short notes on any four of the following:

5x4=20

- (a) FIR (b) Complaint (c) Inquiry (d) Investigation (e) Victim
- 2. (a) Whether the expression "a Magistrate" appearing in the Code of Criminal Procedure, 1973 shall be construed as "Judicial Magistrate" or "Executive Magistrate" or both?
  - (b) How the "Executive Magistrate" and the "District Magistrate" are appointed?
  - (c) What is the provision of the Cr.P.C. in defining the local jurisdiction of the Executive Magistrate?
  - (d) When can the District Magistrate appoint Assistant Public Prosecutor in charge of a particular criminal case?

5x4=20

- 3. (a) What are the relevant provisions in the Indian Penal Code regarding immunity of children of different ages from criminal liability?
  - (b) When does the right of private defence of property extend to causing death of wrong doers?
  - (c) X driving a truck at high speed on the highway hits a pedestrian because of sudden failure of brake, causing death of that pedestrian. Can the driver claim any legal protection? If so, upon whom the burden of proving it lies?
  - (d) The Magistrate who is authorised to issue search warrant only on credible information, issues a search warrant with no such information. The police officer who was authorized to execute the search warrant, executes the search warrant in pursuance of the order of the Magistrate. Can the police officer claim any protection for executing such invalid search warrant?

5x4=20

- 4. (a) What are the necessary ingredients to constitute an offence of 'dowry death' u/s. 304B of the IPC?
  - (b) Distinguish between 'Robbery' and 'Dacoity'.
  - (c) Define the term 'theft'. What are the aggravated forms of the offence of theft?

(e) What is meant by 'capital punishment'? For what IPC offence capital punishment is prescribed as the only sentence without any option left to the Court passing it? On what grounds the said provision of the IPC has been declared as unconstitutional?

5x4=20

- 5. (a) Write short notes on any two of the following terms and expressions-
  - (i) Fact, (ii) Facts in issue, (iii) Relevant Fact, (iv) Proved, (v) Disproved.
  - (b) When and under what circumstances the legitimacy of a child can be conclusively proved?
  - (c) Upon whom the burden of proof lies in case of i)death of a person known to have been alive within thirty years and ii) suffering a civil death?
  - (d) What is meant by 'alibi defence' in the Evidence Act?

5x4 = 20

- 6. (i) What do you understand by 'hearsay evidence' and its admissibility in evidence under the Evidence Act?
  - (ii) Can dying declaration be discarded as hearsay evidence, if not, under which provision of the Indian Evidence Act, the dying declaration can be admitted in evidence?
  - (ii) Is the recording of dying declaration by Magistrate compulsory? If not, who else can record it?
  - (iv) What are the acid tests of accepting a dying declaration to base a conviction on it?

5x4=20

#### Group-B

#### (Answer any two)

- 7. (a) Do you agree with the proposition that the expression 'public servant' as defined in the Prevention of Corruption Act, 1988 is wide enough to include Reader of a University, Secretary of a registered society, arbitrator. Answer this question with reference to the relevant provision of the P.C. Act, 1988?
  - (b) Under which provision of the P. C. Act, 1988 a public servant may be booked for trial for taking illegal gratification?
  - (c) What is the maximum punishment prescribed for such offence under the P. C. Act, 1988?

4+4+2=10

- 8. (a) Answer with reference to the specific provisions of the P. C. Act, 1988- Whether an Assistant Sessions Judge and Chief Metropolitan Magistrate can be appointed as Special Judge to try only offences under the said Act?
  - (b) Can a Special Judge try any other IPC offences like 120B of the IPC together with any offence under the P. C. Act, 1988?
  - (c) "Police officer not below the rank of Sub-Inspector can investigate any offence under the P. C. Act, 1988". Do you agree? In case of disagreement, state the reason for such disagreement quoting the relevant provision of the P. C. Act, 1988.

2+2+6=10

- 9. (a) Is issuance of show cause notice mandatory before passing any order of confiscation u/s. 6A of the E.C. Act, 1955? If so, what shall be the contents of the said notice?
  - (b) What is the legal remedy available to a person who is aggrieved by an order of confiscation u/s. 6A of the E.C. Act, 1955?
  - (c) Which of the following authorities has got the jurisdiction to pass the interim order regarding the release of vehicle, vessel or other conveyance seized for carrying the essential commodities pending confiscation u/s. 6A of the E.C. Act, 1955?
  - (i) Collector, (ii) Judicial Authority u/s. 6C of the Act, (iii) Criminal Court, (iv) Tribunal, (v) Other authority.

4+3+3=10

10. State the nature of penalties prescribed under EC Act, 1955, if any person contravenes any order made u/s. 3 of the said Act?

10

#### Administrative Training Institute Government of West Bengal

## Half Yearly Departmental Examination for Officers of the Indian Administrative Service June 2016

## Law Paper-II (Land Laws and General Laws) (With Books)

#### Answers to be written in English only

Time Allowed-3 hours

Full Marks-100

Pass Marks-50

#### Group - A

#### (Answer Q. No. 1 and any two from the rest)

- 1. Write short notes on any four of the following with reference to the Act specified against each:
  - a. Public Land (The W.B. Public Land (Eviction of Unauthorised Occupants) Act, 1962)
  - b. "Person Interested" (The Land Acquisition Act, 1894)
  - c. Annual Value of the Land (The Cess Act, 1880)
  - d. Competent Authorities (The WB Govt. Land (Regulation of Transfer) Act, 1993)
  - e. 'Homestead' (The WB Acquisition & Settlement of Homestead Land Act, 1969)
  - f. Master Plan (The Urban Land (Ceiling & Regulation) Act, 1976)  $4\frac{1}{2} \times 4 = 18$

2.

- a. Can a person holding a Govt. land with building on leasehold basis transfer his right to enjoyment of the said Govt. land under the West Bengal Govt. Land (Regulation of Transfer) Act, 1993?
- b. What is the procedure to be adopted to give effort to such transfer under the W.B. Govt. Land (Regulation of Transfer) Act, 1993? 8+8=16

3.

- a. Is the disclosure of the purpose of acquisition of any land in any locality in the preliminary notification is mandatory under the Land Acquisition Act, 1894?
- b. What steps are to be taken by the authorized Officer of the Government, following the publication of preliminary notification under the Land Acquisition Act, 1894?
- c. Can any person raise any objection to the intended acquisition of any land as reflected in the preliminary notification?
- d. Who and how such objections can/ can be disposed of under the Land Acquisition Act, 1894?

4.

- a. State the provisions of The W.B Public Land (Eviction of Unauthorised Occupants) Act, 1962 for issuance of show cause notice before eviction of unauthorised occupants from a public land?
- b. How an order is passed for eviction of the unauthorised occupant from the public land by the collector under the W.B Public Land (Eviction of Unauthorised Occupants) Act, 1962?

8 + 8 = 16

#### Group - B

#### (Answer Q. No. 5 and any two from the rest)

- 5. Write short notes of any six of the following
  - a. Certificate holder (The Bengal Public Demands Recovery Act, 1913)
  - b. Foreign Court (The Code of Civil Procedure, 1908)
  - c. Co-operative Farming Society (The W.B Co-operative Societies Act, 1983)
  - d. General Election (The West Bengal Panchayat Act, 1973)
  - e. Duly Stamped (The Indian Stamp Act, 1899)
  - f. Movable Property (The Registration Act, 1908)
  - g. Child-in-Conflict with law (The Juvenile Justice (Care and Protection of Children) Act, 2000)  $3 \times 6 = 18$

6.

- a. Is the State Human Rights Commission a constitutional or statutory authority?
- b. What is the composition of the State Human Rights Commission?
- c. What is the status of the Secretary to the State Human Rights Commission?
- d. What are the modes of appointment and removal of the Chairperson and other Members of the State Human Rights Commission? 2+2+2+10=16
- 7. Discuss the composition, appointment and removal of the Child Welfare Committee (CWC) with reference to the specific provision of the Juvenile Justice (Care and Protection of the Children) Act, 2000.

8.

- a. What are the duties of the registering officer under the Registration Act, 1908 when a document is presented to him for registration?
- b. What particulars are to be endorsed on the document admitted to registration? 8+8=16

9.

- a. Discuss the relevant provisions of the Civil Procedure Code for appointment of Receiver.
- b. What are the relevant provisions for enforcement of receiver's duties?
- c. When Collector may be appointed receiver by the Court?

8+4+4=16

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## Administrative Training Institute Government of West Bengal Half Yearly Departmental Examination for WBCS(Exe) Officers

#### June 2016

### Law Paper-II (Land Laws and General Laws) (Without Books)

#### Answers to be written in English only

Time Allowed-3 hours

Full Marks-100

Pass Marks-50

#### Group - A

#### Answer any 4 (four) questions

- 1. Define any 3 (three) of the following expressions with reference to The West Bengal Estates Acquisition Act, 1953:
  - a. Intermediary;
  - b. Collector;
  - c. Charitable purpose;
  - d. Religious purpose;
  - e. Agricultural land.

 $3 \times 5 = 15$ 

- 2. Write a note on the right of pre-emption under the West Bengal Land Reforms Act, 1955.
- 3. Explain the effects of the notification published under Section 4 of the West Bengal Estates Acquisition Act, 1953.

4.

- a. Define a bargadar.
- b. Is the right of barga transferable and heritable?
- c. What happens when a bargadar dies without an heir?
- d. If a bargadar defaults in giving the bhag produce for consecutive years, is he liable under the West Bengal Land Reforms Act, 1955?

  5+3+3+4=15
- 5. Enumerate the steps to be taken by the Collector for eviction of unauthorized occupants.

#### Group - B

#### Answer question No. 6 and any 2 (two) from the rest

6.

- a. Who may sign a Certificate under the Bengal Public Demands Recovery Act, 1913?
- b. Who may execute the Certificate?
- c. What are the modes of execution of a Certificate?

2+3+5=10

15

- 7. Describe the powers and duties of a Gram Panchayat regarding measures for improvement of quality of life with reference to the West Bengal Panchayat Act, 1973.
- 8. State the grounds on which an election may be declared void under the Representation of the People Act.

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- 9. Define the following according to the Bengal Public Demands Recovery Act, 1913:
  - a. Public Demand;
  - b. Certificate-holder;
  - c. Collector;
  - d. Calcutta;
  - e. Certificate-debtor.

 $5 \times 3 = 15$ 

10. Enumerate the regulatory duties of a Gram Panchayat.

15

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#### **Administrative Training Institute**

#### Government of West Bengal

#### Half Yearly Departmental Examination for WBCS (Exe) Officers

June 2016

Law Paper-III (Land Laws & General Laws)

(With Books)

Answers to be written in English only

Time Allowed-3 Hours

Full Marks-100

Pass marks-50

#### Group-A

(Answer any two)

- 1. Define with reference to the Bengal Inland Fishery Act, 1984
  - (a) Fishery (b) Public Purpose
  - (c) What provisions are laid down under the Bengal Inland Fishery Act, 1984 for protection of fish?

    4+4+8=16
- Define 'survey' with reference to the Bengal Survey Act, 1875. What procedure to be adopted by the Collector to clear the boundary dispute under the Bengal Survey Act, 1875.
   4+12=16
- 3. What do you mean by 'transfer of Government land'? Can a lessee dispose of the Government Land held by him under the West Bengal Government Land (Regulation of Transfer) Act, 1993; if so, discuss.

  4+12=16

#### Group-B

(Answer Q. No. 5 and any one from the rest)

- 4. Write short notes on any four of the following:-
  - (a) "Handling" with reference to the Environment Protection Act, 1986
  - (b) "Wildlife" with reference to the Wildlife (Protection) Act, 1972
  - (c) "Licensing Authority" with reference to the Arms Act, 1959
  - (d) "Monuments of heritage importance" with reference to the West Bengal Heritage Commission Act, 2001
  - (c) "Guardian" (The Juvenile Justice (Care and Protection of Children) Act, 2000
  - (f) "Appointing authority" with reference to the West Bengal Schedule Castes and Scheduled Tribes (Reservation of Vacancies in Services and Posts) Act, 1976.

    4x4=16.
- 5. Define Human Rights. What are the powers of the Commission relating to enquiry of a complaint under the Protection of Human Rights Act, 1993?

  4+12=16

- 6. What are the provisions for granting bail to the juvenile? What order may be passed by the Board regarding Juvenile after making proper enquiry under Juvenile Justice (Care and Protection of Children) Act, 2000?

  4+12=16
- 7. State the function of the Commission under the West Bengal Heritage Commission Act, 2001. What power has been vested to the Commission for the purpose of its function? 12+4=16

#### Group-C

#### (Answer any two)

- 8. What are the provisions laid down under the Code of Civil Procedure for appointment of Receiver? When Collector may be appointed as Receiver?
- 9. What are the procedures to be adopted by the Collector to impound stamp instrument under the Indian Stamp Act, 1899? Discuss.
- 10. (a) State the documents of which registration is optional.
  - (b) What procedure has been laid down on admission and denial of registration respectively under the Registration Act, 1908?

    9+9=18

#### Administrative Training Institute Government of West Bengal

## Half Yearly Departmental Examination for Officers of the Indian Administrative Service & WBCS(Executive)

#### June 2016

## Accounts Paper-I (Without Books) Answers to be written in English only

#### Time Allowed-2 hours

Full Marks-50

Pass Marks-25

#### Answer Question No 1 and any three from the rest

1.	Write short notes on the followings:  a. Annual Financial Statement  b. Suspense Accounts  c. Scale regulated Contingencies  d. Appropriation Bill	5 x 4 = 20
2.	Describe the relation between Audit and Finance Department of Government.	10
3.	Describe the responsibility of Audit in respect of contingent expenditure and the point by Audit.	nts to be see
4.	What is Appropriation Audit?' State how Appropriation Audit is conducted.	10
5.	Describe the nature and types of Revenue of Union and States with examples.	10
6.	What is charged expenditure? Explain the charged expenditures of the Union and Sta	tes. 10
7.	Write short notes on the followings:	
	<ul><li>a. Functions entrusted with Treasury.</li><li>b. Process of daily closing of a State Treasury.</li></ul>	5 x 2 = 10

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#### Administrative Training Institute Government of West Bengal

## Half Yearly Departmental Examination for Officers of the Indian Administrative Service and WBCS(Executive)

#### June 2016

## Accounts Paper II (With Books) Answers to be written in English only

Time Allowed-3 hours

Full Marks-100

Pass Marks-50

#### Answer Question No. 1 and any four from the rest

1.	Answe	r the following in accordance with the prevailing rules, regulations and codes: $20x1 = 20$
	(i)	What type of Committee meeting is required to be held in a Panchayat Samiti for considering draft budget?
	(ii)	A place cannot be used as a strong room for treasury use unless it is certified as secure and fit by the
	(iii)	Forfeiture of a day's casual leave or compensatory casual leave will ordinarily be penalty for day's late attendance without permission.
	(iv)	Computer generated cash book shall be maintained in a Zilla Parishad/ Panchayat Samiti where accounting is through software.
	(v)	What type of T.A is normally admissible to a person for the journey to join first appointment in Govt. service?
	(vi)	When the head of an office is on tour, an officer next below in rank discharges his duties in respect of maintenance of Cash Book including physical verification of cash. In such a case, is it necessary for the head of office to verify the entries in Cash Book and cash balance on his return?
	(vii)	If the basic pay of an officer under revised structure of pay comes to Rs 27,700/-, calculate the amount of increment as on 1st July?
	(viii)	Is there any time limit to deposit the Govt. money into the Bank or Treasury?
	(ix)	What is the maximum basic pension admissible to a State Govt. Officer?
	(x)	What is "Liquidated Damage"?
	(xi)	How much amount may be paid in cash other than salary account to the Govt. employee?
	(xii)	A Govt. employee after getting increment on 1st July 2008 went on E.O.L for 5 months 8 days within 30th June 2009. When will he get cash benefit of increment?
	(xiii)	Sub vouchers to Contingent bills shall be destroyed after
	(xiv)	Is there any time limit for submission of adjustment bill for advance to the Treasury?
	(xv)	A cheque was issued on 1st January; up to which date the same is valid?
	(xvi)	How many days joining time is admissible in respect of transfer within same station?
	(xvii)	Is there any time limit in respect of validity period of sanctioning order?
	(xviii)	The accounting system followed in Panchayats is
	(xix)	Write the full name of the following:-
		a.NMAM
		b.JNNURM
	(xx)	Can pension be commuted under Family Pension Scheme?

5+10+5=20

- a. How will you deal with the "willful absence" of an official from duty?
- b. What is a Service Book? State briefly the rules and procedures for maintenance of a Service Book?
- c. Can the date of birth of a Govt. servant recorded in the Service Book be altered?
- 3. Write short notes on the following:

 $5 \times 4 = 20$ 

- a. Lien
- b. Appointment to two or more posts.
- c. Procedure for payment of pension through the public sector banks.
- d. Issue of fresh cheque in lieu of time expired cheques.
- 4. Distinguish between the following (Any two):

 $10 \times 2 = 20$ 

- a. Bill and Voucher
- b. Fees and Remuneration
- c. Imprest and Permanent Advance
- d. Cash Book and Case Book

5. 10 + 10 = 20

- a. What is Paternity cum Child Care Leave? State the essential conditions for grant of such leave?
- b. Mr. X retired on 31/01/2014 after attaining the age of superannuation. The basic pay and D.A were Rs 53,470/- (Band Pay Rs 44,770/- + Grade Pay Rs 8,700/- ) + D.A Rs 31,013/- respectively in Pay Band-5 (Rs 37,400-60,000/-). He was in the WBHS-2008 at the time of his retirement. Calculate the cash equivalent of leave salary.

6.  $10 \times 2 = 20$ 

- a. What are the general principles to be observed before entering into contract or agreement?
- b. Explain the various charges, a disbursing officer may incur without any previous sanction?
- 7. Write down the procedure to be followed in the following cases:  $5 \times 4 = 20$ 
  - a. Periodical verification of securities taken in various forms in respect of certain posts and from contractors?
  - b. When a departmental officer finds that an advance granted is irrecoverable.
  - c. Request for a second T.A. advance was not allowed when an officer was deputed for an urgent audit work.
  - d. Undisbursed pay of a Government servant who failed to claim payment in person within three months of drawal credited to "Deposit". Was it regular?

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### ADMINISTRATIVE TRAINING INSTITUTE GOVERNMENT OF WEST BENGAL

## HALF YEARLY DEPARTMENTAL EXAMINATION FOR WBCS(Exe) OFFICERS HINDI-PART I (WRITTEN)-(TRANSLATION AND LETTER WRITING) June, 2016

Time Allowed: 2 Hours

Full Marks-40

1. निम्नलिखित अवतरण का हिन्दी में अनुवाद कीजिए:

12

We can never repay the debts we owe to our parents. When we fall ill, they forget to eat or sleep and nurse us day and night. They find no rest and peace of mind till we recover. We must obey and respect our parents. We should not do what might give pain to them. It is a sin to disobey them. There are no greater friends on earth than our parents. None can love us so dearly as they do. We should be dutiful towards them.

OR

A poor boy was employed in the house of a lady. One day finding himself in the lady's dressing-room and perceiving no one there, he waited a few moments to take a view of the beautiful things in the apartment. A gold watch, richly set with diamonds, caught his attention and he could not forbear taking it in his hand. Immediately the wish arose in his mind, "Ah, if I had such a one!" After a pause, he said to himself, "but, if I take it, I shall be a thief."

2. निम्नलिखित अवतरण का अंग्रेजी में अन्वाद कीजिए:

12

समाचार-पत्र आधुनिक सभ्यता का अविभाज्य अंग है। जिस देश में बड़ी तादाद में समाचार-पत्र निकलते हैं वह सभ्य देश माना जाता है। समाचार-पत्र कई तरह के होते हैं - दैनिक, साप्ताहिक, पाक्षिक, मासिक आदि। यूरोप के कुछ शहरों में कुछ सामचार-पत्रों का एक ही दिन में दो-तीन बार प्रकाशन होता है। सबेरे एक बार निकलता है, दोपहर को एक बार, फिर शाम को एक बार। चैन्ने में "हिंदू" का एक संस्करण सवेरे निकलता है और शाम को दूसरा। लोगों में समाचार-पत्र पढ़ने का चाव दिन-प्रति-दिन बढ़ता जा रहा है।

या

पुस्तकालय कई तरह के होते हैं । बड़े-बड़े विश्वविद्यालय के पुस्कालयों में लाखों पुस्तकें रहती हैं । उनमें कुछ पुस्तकें इतनी कीमती होती हैं कि अमीर लोग भी उन्हें नहीं खरीद सकते । विश्वविद्यालय के छात्रों की पढ़ाई अच्छे पुस्तकालय के बिना अधूरी ही रहती है । अध्यापक वर्गों में पढ़ाते हैं । विद्यार्थी अध्यापकों के व्याख्यान से कई नयी बातें जान लेते हैं । पर अच्छी-अच्छी पुस्तकें पढ़ने से ही उनके ज्ञान का विकास होता है । गरीब विद्यार्थियों के लिए जो अपने 'कोस' की सभी पुस्तकें नहीं खरीद सकते, पुस्तकालय एक बड़ी देन है ।

- 3. आप एक प्रतिष्ठित संस्थान में एम.बी.ए. कर रहे हैं । अध्ययन के दौरान अपने अनुभवों को बताते हुए अपने माता-पिता जी को हिंदी में एक पत्र लिखें ।
- 4. कोलकाता नगर में जगह-जगह के रास्तों में वन-वे (एकतरफा मार्ग) का प्रावधान है लेकिन कुछ मोटरसाइकिल/कार चालक इन नियमों का पालन नहीं करते हैं । जिसके कारण दुर्घटनाएं होती रहती हैं । संबंधित समस्या के समाधान हेतु कोलकाता नगर के संबंधित अधिकारियों का ध्यान आकर्षित करने हेतु अपने नगर के प्रमुख समाचार पत्र के संपादक को संबोधित करते हुए हिन्दी में एक पत्र लिखें ।

# ADMINISTRATIVE TRAINING INSTITUTE GOVERNMENT OF WEST BENGAL HALF YEARLY DEPARTMENTAL EXAMINATION FOR WBCS(Exe) OFFICERS June, 2016 Hindi Dictation

Marks: 20 Dictation: 15 minutes Revision: 15 minutes

हम अपने घर में परिजनों के साथ हों या दफ्तर में अपने सहयोगियों के साथ, एक स्वस्थ एवं खुशहाल माहौल बनाए रखने के लिए हमें कुछ बातों का ध्यान अवश्य रखना चाहिए । सर्वप्रथम हम कार्यालय में अनुशासन बनाए रखें । हम खुद अनुशासन का पालन करें तथा दूसरों को अनुशासन में रहने के लिए प्रेरित करें । हम हर छोटे-बड़े कर्मचारी/अधिकारी के मान-सम्मान का ध्यान रखें । उसके काम के महत्व को समझें ।

#### Administrative Training Institute

#### Government of West Bengal

## Half Yearly Departmental Examination for IAS and WBCS(Exe) Officers JUNE 2016

#### Bengali Paper-I (Written)-(Translation and letter writing)

Time Allowed-2 Hours

**Full Marks 40** 

#### ১) যে কোনও একটি বাংলাম অনুবাদ করুন-

52

- (a) He was a short man, of about sixty, with white hair, his red face already flushed by the various aperitifs he had no doubt imbibed. His light blue eyes seemed even paler against the ruddiness of his complexion.
- (b) Later in the morning we made preparations for a barbecue. A fire was kindled at the bottom of a deep hole in the ground, big sticks were laid crosswise at the top and meat was hung from them and turned on spits.

#### ২) যে কোনও একটি ইংবেজিতে অনুবাদ করুন-

53

- (ক) অতএব এসকলও থাক। যাহা বলিতে বসিয়াছি, তাই বলি। কিন্তু বলিলেই তো বলা হয় না। ভ্রমণ করা এক, তাহা প্রকাশ করা আর। যাহার পা–দুটা আছে, সেই ভ্রমণ করিতে পারে; কিন্তু হাত–দুটা থাকিলেই ত আর লেখা যায় না! সে যে ভারী শক্ত।
- (থ)বাড়িটা নিবিড় জঙ্গলে ঢাকা। গ্রামের সব বাড়িই এই রকম। যেখানে জঙ্গল নাই, সেখানে খানা–ডোবা। দুই একটা মাঝারি–সাইজের পুকুরও আছে, সব জলে টইটুমুর।

#### ৩) বন্ধুর বিবাহবার্ষিকী উপলক্ষে তাকে শুভেচ্ছা জানিয়ে একথানি চিঠি লিখুন।

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অথবা

হিন্দি ভাষা শেথার অনুরোধ জানিয়ে একটি চিঠি লিখুন।

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৪) টেলিফোনের সংযোগ বিচ্ছিন্ন করার জন্য টেলিফোন অফিসে একটি আবেদনপত্র পাঠান।

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অথব

ঊর্দ্ধতন কর্তৃপক্ষের কাছে স্যালারি সাটিফিকেটের জন্য আবেদন করুন।

#### Administrative Training Institute

#### Government of west Bengal

Half yearly departmental Examination for IAS and WBCS (Exe) Officers.

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#### Bengali Dictation

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রাজেন তাহার নিজের লেখা কবিতা বিলি করিতে যাইতেছিল। ঘোঁৎনা তাড়াতাড়ি উঠিয়া তাহাকে বসাইয়া দিল,কানের কাছে মুখ দিয়া বলিল, এই, সব খেপে রয়েছে,আর ঘাটাসনি। যারা পড়তে জানে না, ভাববে ঠাট্টা করছে।

রাজেন ক্ষুদ্র মনে বলিল, তা'হলে এগুলো কী হবে ? এত কষ্ট করে লিখলাম, ছাপালাম, কেউ পড়বে না ?

গোরাচাঁদ আশ্বাস দিল, ভাবিস নি, আমি কাল শেয়ালদার মোড়ে বিলি করিয়ে দোব'খন।