

NETAJI SUBHAS ADMINISTRATIVE TRAINING INSTITUTE GOVERNMENT OF WEST BENGAL

SALT LAKE CITY, SECTOR-III, FC-BLOCK, CALCUTTA - 700106

Notification: Half-Yearly Type Test, 2023 (Phase XVI)

No. 14/ ATI-99/2/2019-IT AND D SEC-ATI

Date: 12.05.2023

 Following are the guidelines relating to the conduct of Type Test, 2023 (Phase XVI) by the NSATI, Govt. of West Bengal:

Type Test, 2023 (Phase XVI):

- Date of commencement of Online Application is 15th May, 2023, 11:00 a.m.
- Last date of submission of Online Application is 15th June, 2023, 5:00 p.m.
- Deadline for submission of Candidate List by the department/Directorates to NSATI is 21st June, 2023 by 5:00 pm, through email {to atiwb.typetest@gmail.com} /courier/speed post only.
- Last date for submission of certified copy of Application to NSATI is 21st June, 2023 by 5:00 p.m. (through courier/speed post only).
- Downloading of admit card is to commence from 03rd July, 2023, 11 a.m.
- * Commencement of Type Test: 11th July, 2023 and will continue on 12,13,14,17,18 and 19 July, 2023 and two additional consecutive working days for additional candidates if any.
- Name of Candidates working under the purview of State Secretariat may be sent to Common Cadre Wing of Personnel and Administrative Reforms Department, <u>as mentioned</u> vide No. 118-PAR(CCW)/M-19/17, dtd. 11/04/2019 and 350-PAR(CCW)/M-19/17, dtd. 15/09/2021 of Common Cadre Wing, Personnel and Administrative Reforms Department.
- 3. Candidates' name will be mentioned under the head "Candidate List from Department / Directorate" on the NSATI Website (www.atiwb.gov.in).
- **4.** Submission of Aadhaar Number during online application is compulsory. No two applications shall have the same Aadhaar number. In case Aadhaar number mentioned on the Application does not match with that on the Aadhaar card, the application may be rejected.
- 5. After completion of online application, the candidates shall print the submitted copy of application, attach passport size photograph, sign and submit to the NSATI duly certified by the Head of the office.
- 6. The candidate may download their admit card from the NSATI website and appear for the examination along with original Aadhaar Card /Service Identity Card for verification at least half an hour before the commencement of examination.

7. Queries regarding Type Test may be made on Telephone No. 033- 23410133 (from 11:00 am to 5:30 pm) except Govt. holidays.

Saikat Chakrabarti, WBCS (Exe)
Controller of Type Test & ex-officio Joint
Secretary, Govt. of West Bengal

Date: 12.05.2023

No. 14/1(32)/ ATI-99/2/2019-IT AND D SEC-ATI Copy forwarded for kind information to:-

- 1-5. The Commissioner, Medinipur/Malda/Presidency/Burdwan/Jalpaiguri Divisions.
 - 6. Additional Secretary, Personnel and Administrative Reforms & e-Governance Department, WB.
- 7-28. The District Magistrate (All).
 - 29. OSD (Admin), NSATI, WB.
 - 30. The PS to the Principal Secretary, Personnel and Administrative Reforms Department.
 - 31. PA to Director General, NSATI, WB,
 - 32. PS to ADG, NSATI

Saikat Chakrabarti, WBCS (Exe) Controller of Type Test & ex-officio Joint Secretary, Govt. of West Bengal