

Government Of West Bengal

Finance Department,
Audit Branch
"NABANNA"

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No.: 2831-F(P2)

Date: 11.07.2022

MEMORANDUM

The question of allowing certain relaxation in the matter of typing test on computer in connection with recruitment to the post of LDA/LDC in respect of the persons with disability has been under consideration of the Government for some time past.

After careful consideration of the matter, the undersigned is directed by order of the Governor to lay down the following relaxation for different categories of disabilities in respect of such persons.

a) Locomotor disability including cerebral Palsy, Leprosy cured, dwarfism, acid attack victims, muscular dystrophy, autism, specific learning disability, mental illness (mental behaviour) & multiple disabilities : Exempted from appearing typing test on computer, subject to production of certificate of a Medical Board or a Civil Surgeon that the incumbent is unable to type. In case of non-production of certificate, at a reduced speed of 12 words per minute in English.

b) Blindness & Low vision : The test is to be conducted in 'Brail' keyboard with reduced speed of 12 words per minute in English.

In case the test is conducted using software like NVDA, JAWS, ORCA or Speech Enabled Baishakhi Keyboard developed by SNLTR, the typing speed should be 20 words per minute in English.

c) Deaf & hard of Hearing : As per general standard i.e. 20 words per minute in English or 10 words per minute in Bengali.

This supersedes Memo No. 1190-F(P2) dated 23.03.2022.

Sd/- M.Pant

Additional Chief Secretary to the
Government of West Bengal

No.2831/1(300)-F(P2)

Dated - 11.7.2022

Copy forwarded for information and necessary action to :-

- 1) The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata – 1.
- 2) The Additional Chief Secretary/Principal Secretary/Secretary
_____ Department,
Government of West Bengal.
- 3) The Principal Secretary to the Hon'ble Chief Minister, West Bengal
- 4) The Personal Assistant to Hon'ble Minister-of-State (Independent Charge), Finance Department.
- 5) The Divisional Commissioner, _____ Division,

- 6) The Director General and Inspector General of Police, West Bengal.
- 7) The District Magistrate/District Judge/Superintendent of Police,

- 8) The Sub-Divisional Officer, _____
- 9) The Treasury Officer, _____ Treasury,

- 10) The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I/II/III,

- 11) The Deputy Secretary & D.D.O., Finance Department.
- 12) The Senior Personal Secretary to the Chief Secretary, Government of West Bengal.
- 13) H.R.M.S. Cell
- ✓ 14) Shri Sumit Mitra, Network Administrator, Finance Department,
 - For uploading in the Finance Department website.



Joint Secretary to the
Government of West Bengal